

## Child Protection Policy

ClassCoach Australia is committed to the protection of all students and tutors that use our online tutoring platform. ClassCoach has put extensive measures to protect the anonymity of both students and tutors. Below are technical measurements and requirements for all tutors that use the ClassCoach platform:

### Technical Measures

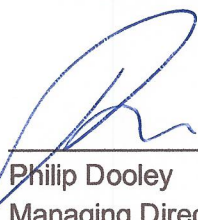
- All communication with students is only available through the online tutoring room.
- All sessions are recorded and session reviews are completed at random.
- Tutors do not have access to any customer details (including phone number and email address).
- ClassCoach does not collect any address details of customers through registration.
- Students are not able to see or access tutor private details (including any email address or phone numbers).
- All tutors are located in the same office and are being supervised during all tutoring sessions by an operations manager and/or supervisor.
- No video is used during ClassCoach sessions. This does not add value to the tutoring session so it is not deployed.

### Requirements of tutors

- All tutors are required to have a police check or police clearance certificate in home jurisdiction before any tutoring taking place.
- All tutors have mandatory training on child protection.
- Tutors must report any sharing of student details immediately to the onsite supervisor. The session will be immediately stopped and ClassCoach Senior Management will contact the student's parents immediately.

Failure for the tutor to comply with the above measures or are found to discuss any personal details with a student will be dealt with severely and will be banned from using the ClassCoach platform.

The procedures necessary to achieve these standards are described in our Business Management System. The Managing Director has overall and final responsibility for compliance with this policy. The onsite tutor manager and/or supervisor has day-to-day responsibility for ensuring this policy is put into practice.



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Philip Dooley  
Managing Director  
16th May, 2017